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**TO: Clubs, Club Secretaries,
Club & Group Captains
Club Chief Training Officers**

The following SLS SNB Assessors Course is scheduled for 21st and 24th July 2010. Courses run by SLS SNB will be either Nationally Recognised Qualifications, or a SLSA award. This Assessors Course is a Nationally Recognised Qualification

The next scheduled date for an Assessors Course is:

Dates:	Wednesday	21st July	Session 1	6pm
	Saturday	24th July	Session 2	9am

Venue: **Branch Headquarters
9/1 Vuko Place
Warriewood**

Registrations Close: **Friday 16th July 2010**

Facilitators: **Marianne Troop and Gary Beauchamp**

The Assessors Course will involve:-

1. Theory and procedures (2 sessions)
2. Self Assessment (whilst the assessor is conducting assessments)
3. Supervised Observation (by a mentor)
4. Facilitator's observation of the candidate.

Aim:

The aim of this course is to provide Assessors with the skills, knowledge and experience to conduct assessments for candidates prior to the assessors obtaining their SLSA Assessors Certificate and to ensure Assessors meet the minimum competencies required for Registered Training Organisations.

Course Duration:

1. The course duration is approximately 12 hours. There is also additional work to be done in the candidates own time.
2. Self Assessment and Supervised Observation by a mentor will be arranged by the candidate whilst they are conducting assessments.
3. Facilitator's observation – this will be arranged by the candidate and performed at their own Club.

Prerequisites:

- Candidates must be a minimum of 18 years of age on the date of assessment
- Candidates must have gained and be proficient for at least 12 months in the award that they intend to assess
- Completion of a recognised trainer's course
- SLSA Training Officer's award in the discipline they wish to assess.

Competency Standards:

TAAASS401C – Plan & organize assessment

TAAASS402C – Assess competence

TAAASS404B – Participate in assessment validation.

Validity of Award:

Candidates need to complete both the theory course and evidence portfolio. This will then be signed off by the facilitator, and forwarded to SLSA for processing.

Following this, after the candidate has assessed candidates under supervision on at least two occasions, they will be eligible for SLSA's Assessors Certificate in the award they wish to assess. An assessor application form and mentor observation checklist needs to be completed and forwarded to the Branch Office for processing for the SLSA Assessors Certificate to be issued.

Process:

Those Surf life Savers who are interested in attending the course need to advise their Club's Chief Training Officer or Club Administration. **Clubs should book candidates in for this course via email to sandy@surflifesaving.net.au prior to close of business on Friday 16th July 2010.** The course is limited to 25 candidates.

Preparation:

All learning materials will be provided by the facilitator. All candidates will require a pen and paper.

Candidates should also bring their 33rd edition Training Manual.

General:

- Any questions, please contact the SLSSNB Office during office hours.

**Michael Wasley
Director of Education & Assessment
Surf Life Saving Sydney Northern Beaches**